

## SAINT FRANCIS HIGH SCHOOL

13440 Cogburn Road | Milton, GA 30004 (678) 339-9989 Ph | (678) 339-0473 F www.saintfrancisschools.com



**PRINCIPAL** Ms. Colette Staak

DEANS OF STUDENTS Mr. Brad Etter Mr. Anthony Cipriani

HS ADMISSIONS Mr. Brandon Bryan HEADMASTER Mrs. Linda Crawford

CHANCELLOR Mr. Drew Buccellato ATHLETIC DIRECTOR Mr. Brandon Bates

ASSOCIATE ATHLETIC DIRECTOR Mrs. Aisha Kennedy

> BUSINESS OFFICE Mr. Jeff Whitehurst

To English Teacher:

The attached form is a common evaluation form used by members of Atlanta Area Association of Independent Schools (AAAIS). The purpose of this common form is to make the application process easier for evaluators. When the forms are completed, please keep a copy of each in the student's file. If one or more AAAIS schools request information on a student, you will be able to copy the forms in his/her file and mail them to the school.

The student named on the attached Confidential Common Teacher Evaluation Form has made application for admission to Saint Francis School. Please complete this form and mail it to: <u>Admissions Office, Saint Francis High School, 13440 Cogbum Road, Milton, GA 30004</u>. The information will not be included in the student's permanent file. Please confer with professional colleagues to ascertain information, if necessary. Thank you.

Evaluator's Name			· · · · · · · ·
Title			
School			
Street Address			
City	State	Zip Code	
Telephone			
Applicant's Name		Grade Applying for	

## Applicant's Name (First Last):

## Atlanta Area Association of Independent Schools (AAAIS) CURRENT ENGLISH/LANGUAGE ARTS TEACHER Confidential Common Teacher Evaluation Form - Rising 6<sup>th</sup> through 12<sup>th</sup> Grades

**Parent/Legal Guardian:** Please fill out this section and deliver this form to your child's current English/language arts teacher. Include an addressed and stamped envelope to the school(s) where you wish this evaluation to be sent. The evaluator will mail these forms directly to the Admissions Office.

Admissions Office.								<b>r</b> -			
Applicant's Name:	(Fir	·st)	(Middle)			(Last)		_ Pref	erred Name:		
Date of Birth:			(minule)			(Last)		or Grad	le:		
Applicant's Current School:							pp.,g .				
<b>To Parent/Legal Guardian:</b> By Area Association of Independen any and all claims and liability information provided on the attac confidential and not become part	nt Sc y th ache	hools (AAAIS), at may arise fro <i>d evaluation for</i>	you hereby room providing m will be held	elease , obta d in si	said memb ining or us trictest conj	er, its emplo sing the for	byees and rep m and the s	oresentat ubstance	tives, the evaluator and e of the information p	l the	evaluator's employer from ided by the evaluator. All
Signature of Parent or Legal Gua	rdia	n					Date				
<i>Current Teacher:</i> Your candid a We appreciate your cooperation	; yoı	ır evaluation will	l be held in sti	ictest	confidence		-	-			
Please confirm that you currently						ong have yo	u known this	applicat	nt?		
In what grade, subject, and/or ca											
Number of students in classroom	ı:				Numb	er of teacher	s in classroor	n:			-
Please describe the course, inclue	ding	textbooks and m	naterials used,	topic	s covered, a	and course le	evel/track (if	appropr	iate):		
ENGLISH/LANGUAGE ARTS	ç.				ABOVE		AVERAGE		BELOW AVERAGE		
Reading Comprehension	<i>.</i>		EXCELLE	INI	A	VERAGE				-	
Verbal Expression										1	
Written Expression: Composi	tion									1	
Written Expression: Gramma	ır									1	
Comments on above:											
			EVGEL			10.05	E A II		DO OD // D (/TED	1	
ACADEMIC SKILLS:			EXCELLI	ENT	(	GOOD	FAIF	ł –	POOR/LIMITED		
Academic Potential										-	
Creativity Critical/Abstract Thinking Sl	-										
Effort	<u>x1115</u>	·									
Intellectual Curiosity											
Motivation						$\square$					
Oral Expression						Π					
Organizational Skills											
Perseverance											
Study Skills											
Willingness to Take Risks											
Comments on above:											
WORK SKILLS:											
Ability to work in whole class		] Thrives			] Works we	ell		Has so	me difficulty		Needs support
Ability to work in small group		Thrives		Г	Works we	ell		Has so	me difficulty		Needs support
Ability to work independently		Thrives			] Works we				ome difficulty	F	Needs support
Attention span	╞	Highly focused	1		Attentive				ble attention	븓	Requires redirection
•	╞		•		Usually					╞	
Completes assignments on time	╞	Consistently							additional time	⊣⊣	Has difficulty
Fine motor skills	╞	Excellent			] Good			Fair	1:00 1/	⊣⊒	Poor
Follows directions		Easily and acc	urately		] Usually				me difficulty	μĽ	Needs support
Takes initiative		Consistently			] Usually			Somet	imes		Rarely
Comments on above:											

SOCIAL SKILLS & PERSONAL QUALITIES:									
Attitude toward school	Excellent		Good		Fair		Poor		
Citizenship	Excellent	F	Good		Fair	Π	Poor		
Concern for others	Very considerate		Considerate		Occasionally considerate		Rarely considerate		
Displays appropriate conduct	Excellent conduct	Г	Good conduct		Occasional misconduct	Π	Frequent misconduct		
Emotional maturity	Very mature		Age appropriate		Sometimes immature		Very immature		
Relationships with adults	Very respectful		Respectful		Sometimes respectful		Shows little respect		
Relationships with peers	Role model		Healthy relationships		Occasional problems	$\exists$	Relates poorly		
Resilience	Excellent		Good		Fair	Π	Poor		
Responsibility	Very responsible		Responsible		Sometimes responsible	Π	Rarely responsible		
Self-control	Excellent		Good		Fair		Poor		
Self-esteem	Excellent		Good		Fair	$\exists$	Poor		
Sense of humor	Highly developed		Good		Fair humor	$\exists$	Poorly developed		
Spirit of cooperation	Very cooperative		Cooperative		Occasionally cooperative		Rarely cooperative		
Warmth of personality	Very friendly		Friendly		Occasionally friendly	$\exists$	Rarely friendly		
Comments on above:			] Friendry		Occasionally menuly		Kalely Includy		
Gifted	of a special services program		Preferenti						
	IEP, 504, etc.  Learning disability resource center  Extra help or tutoring  Assistive technology    If yes, please explain:								
Areas in which the applicant has the greatest strengths:									
Please describe the applicant's academic and personal integrity:									
How does the applicant demonstrate leadership in your classroom?									
What three words come to mind when you think of this student?									
Please describe parental support/involvement:									
Additional comments:									
Thank you for your time and evaluation of this applicant. May we contact you if we have questions?    Telephone:  Email:									
Current Teacher's S	Signature (please sign and print)	)			Job Title		Date		

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